



JUDICIAL INSPECTORATE FOR CORRECTIONAL SERVICES

CLOSING DATE: 20 JUNE 2025

THE JUDICIAL INSPECTORATE FOR CORRECTIONAL SERVICES

ASSISTANT REGIONAL MANAGER

KZN MANAGEMENT REGION

DIRECTORATE: MANAGEMENT REGIONS

REF NO JI 115/2025

The Judicial Inspectorate for Correctional Services (JICS) is an equal opportunity employer. In the filling of vacant posts, the objectives of section 195 (1) (i) of the Constitution of South Africa, 1996 (Act No: 108 of 1996), the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act No: 55 of 1998) and relevant Human Resources policies of JICS will be taken into consideration. People with Disabilities will be accommodated within reasonable limits. Therefore preference will be given to candidates whose appointment will assist the JICS in achieving its Employment Equity targets in terms of the JICS's Employment Equity Plan.

SALARY: R 468 459 per annum (Level 9)

CENTRE: Durban

REQUIREMENTS: A Senior/Matric or an equivalent Certificate, and appropriate 3-year Degree/National Diploma in Public Administration/Public Management or relevant qualifications (NQF 6/RVQ 13). Five (5) years relevant work experience in the criminal justice sector with at least four (4) years' experience on supervisory level. Knowledge of relevant legislation and prescripts as well as how this post contributes to the implementation of the National Development Plan. Knowledge of intergovernmental relations. A Valid driver's license is essential. Computer literacy. Analytical and problem-solving skills. Conflict, Time and Diversity management skills. Computer literacy.

DUTIES: The successful candidate will be responsible for managing the day-to-day running of the Region, which includes the managing of its staff and all administrative procedures of the unit. Exercise control over the ICCV post establishment and VC demarcation. Handling of inmates' complaints. Management of policies and other working documents. Promote community involvement in correctional matters, liaise with relevant stakeholders and build sustainable relations with community organizations. Monitor the implementation of JICS policies by unit staff and contract workers. Plan and coordinate trips by unit staff to ensure the best financial practice and account for assets reflected in the unit's register. Perform any duty delegated by the Regional Manager and or Director: Management Regions.

ENQUIRIES: Mr. S Sibanyoni Tel. (031) 366 1900

Please take note that correspondence will only be conducted with the shortlisted candidates. If you have not been contacted within three (3) months of the closing date of the advertisement, please accept that your application is unsuccessful.

Applicants must note that further checks will be conducted once they are shortlisted and that their appointment is subject to positive outcomes on these checks, which include security clearance, security vetting, qualification verification and criminal records verification. Appointment will be provisional, pending the issue of a security clearance.

Please Note: Before you apply: All costs associated with an application will be borne by the applicant.

Send your application to: KwaZulu-Natal Region: P.O. Box 1322 Durban 4000. Alternatively, applications may be handed in at Aqua Sky Building, 275 Anton Lembede Street, 8th Floor, Durban 4001. Contact person: Mr S Sibanyoni Tel: (031) 366 1900 or email to : HOrecruitment@jics.gov.za

*Candidates must comply with the minimum appointment requirements. CV's should be aligned to reflect one's degree of compliance with the advert requirements and responsibilities. It is the sole responsibility of an applicant to ensure that their application reaches JICS before the closing date of **20 June 2025***

The Judicial Inspectorate for Correctional Services reserves the right not to fill these posts.