



## JUDICIAL INSPECTORATE FOR CORRECTIONAL SERVICES

**CLOSING DATE: 20 JUNE 2025**

**THE JUDICIAL INSPECTORATE FOR CORRECTIONAL SERVICES**

**ASSISTANT DIRECTOR: STRATEGIC PLANNING, MONITORING AND EVALUATION**

**CENTURION: HEAD OFFICE**

**OFFICE OF THE CHIEF EXECUTIVE OFFICER**

**REF NO: JI 116/2025**

The Judicial Inspectorate for Correctional Services (JICS) is an equal opportunity employer. In the filling of vacant posts, the objectives of section 195 (1) (i) of the Constitution of South Africa, 1996 (Act No: 108 of 1996), the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act No: 55 of 1998) and relevant Human Resources policies of JICS will be taken into consideration. People with Disabilities will be accommodated within reasonable limits. Therefore, preference will be given to candidates whose appointment will assist the JICS in achieving its Employment Equity targets in terms of the JICS's Employment Equity Plan.

**SALARY:** R 468 459 per annum (Level 9)

**CENTRE:** Centurion

**REQUIREMENTS:** A recognized NQF 6 qualification in Public Management or Public Administration or relevant equivalent qualification (NQF 6/RVQ13). The candidate must have three (3) to five (5) years' experience in strategic management/planning. A valid driver's licence. Knowledge of: Public Service Act, (Batho Pele Principles), corporate governance guidelines and strategies. Required information technology knowledge. Monitoring and evaluation framework. Application of research methodology. Basic project management. Strategic formulation and implementation. Public sector governance framework. Monitoring and evaluation (setting outcome targets and performance measures). Communication (verbal and written). Problem solving and analysis. Planning and organising. Knowledge management. Diversity management. Budgeting and financial management. Computer literacy. Research skills. Development of monitoring contingency plans and systems.

**DUTIES:** Coordinate and prepare inputs/presentations and feedback regarding the strategic and annual performance plans for JICS. Assist with the review or development of relevant departmental policies pertaining to JICS procedures to the relevant role players. Develop, facilitate, coordinate, present and maintain strategic and annual planning processes. Coordinate and maintain operational plans. Ensure the updating and monitoring of strategic planning in terms of the annual performance/business plan and operational plan. Ensure the proper and timeous reporting on the performance plan. Coordinate the development and submission of the annual performance. Monitor and evaluate the implementation of JICS performance outcomes and reviews.

**ENQUIRIES:** Ms S Bezuidenhout Tel. 012-321 0303

Please take note that correspondence will only be conducted with the shortlisted candidates. If you have not been contacted within three (3) months of the closing date of the advertisement, please accept that your application is unsuccessful.

Applicants must note that further checks will be conducted once they are shortlisted and that their appointment is subject to positive outcomes on these checks, which include security clearance, security vetting, qualification verification and criminal records verification. Appointment will be provisional, pending the issue of a security clearance.

**Please Note:** Before you apply: All costs associated with an application will be borne by the applicant.

**Send your application to:** *Judicial Inspectorate for Correctional Services, Private Bag X153, Centurion, 0046*  
*OR hand deliver (recommended) at: Block C 3, Eco Origins Office Park, 349 Witch-Hazel Avenue,*  
*Hennospark, Centurion, 0157. Contact person: Ms S Bezuidenhout (012) 321 0303. Or email to*  
[HRecruitment@jics.gov.za](mailto:HRecruitment@jics.gov.za)

*Candidates must comply with the minimum appointment requirements. CV's should be aligned to reflect one's degree of compliance with the advert requirements and responsibilities. It is the sole responsibility of an applicant to ensure that their application reaches JICS before the closing date of **20 June 2025***

**The Judicial Inspectorate for Correctional Services reserves the right not to fill these posts.**