

THE JUDICIAL INSPECTORATE FOR
CORRECTIONAL SERVICES

FIRST QUARTERLY REPORT

1 April – 30 June 2020

INSPECTING JUDGE:
JUSTICE EDWIN CAMERON



JICS

Judicial Inspectorate for
Correctional Services





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LIST OF ABBREVIATIONS

AC	Area Commissioner
CC	Correctional Centre
CEO	Chief Executive Officer
CFO	Chief Financial Officer
CMCs	Case Management Committees
CMR	Central Management Region
CPA	Criminal Procedure Act 51 of 1977
CSA	Correctional Services Act 111 of 1998
DCS	Department of Correctional Services
DOH	Department of Health
DPP	Director of Public Prosecutions
ECMR	Eastern Cape Management Region
GP	Gauteng Province
HCC	Head of Correctional Centre
ICCVs	Independent Correctional Centre Visitors
IJ	Inspecting Judge
ISS	Integrated Security System
IT	Information Technology
JICS	Judicial Inspectorate for Correctional Services
KZNMR	KwaZulu-Natal Management Region
LGBTIQ	Lesbian, Gay, Bisexual, Transgender, Intersex and Queer
MIS	Management Information System
MSSD	Minimum Standard of Service Delivery
NMR	Northern Management Region
PCN	Public Calling for Nominations
PEEC	Provincial Efficiency and Enhancement Committee
PMDS	Performance Management Development System
RDs	Remand Detainees
ROC	Record of Consultation
SCOA	Standard Chart of Accounts
SMR	Strategic Midterm Review
VC	Visitors Committee
VCCO	Visitors Centre Coordinators
WCMR	Western Cape Management Region

EXECUTIVE SUMMARY BY THE CHIEF EXECUTIVE OFFICER

The months of April to June 2020, which this period of reporting highlights, coincide with South Africa and indeed the world experiencing extraordinary human suffering and trauma with a pandemic (COVID-19) and its far-reaching consequences of the likes we have never experienced before. This is coupled with our government's public services stepping up to the challenges to ensure that essential and critical services were rendered to all inmates. Credit must be given to the Minister, Deputy Minister and National Commissioner for their commitment and vigilance to the safety of approximately 160 000 inmates and 50 000 officials who work in close confines.

JICS has acted proactively, it complied with the regulatory requirements by ensuring that all our workspaces across the country were regularly sanitised, all staff were provided with COVID-19 protective essentials, and our communications department constantly informed and educated all our staff.

Moreover, our ICCVs spread far and wide were guided on when and how to assist inmates, in most cases, not physically entering the cells but arranging to meet with inmates in designated and safe areas.

Our planned inspections were indeed hampered by the DCS lockdown and prohibition from entering the facilities. Notwithstanding, a contingency plan was drafted to make up for the period when JICS inspectors were unable to access facilities. JICS is confident that the catch-up plan and continuous reports from ICCVs did not preclude oversight by JICS.

Justice Cameron, the Inspecting Judge, accompanied by a team of inspectors visited Johannesburg Management Centre and met with the National Commissioner.

The COVID-19 pandemic adversely affected JICS' core mandatory function of conducting inspections. Inspections conducted as per Section 90(1) of the CSA, and as scheduled on the JICS national inspection plan consisted of 36 inspections. Only seven inspections were conducted during this period, 29 inspections could not be conducted due to the nationwide lockdown. A catch-up plan was approved as from 1 June 2020 to conduct all outstanding inspections. Section 90(5) of the CSA, stipulates that to conduct an investigation, the Inspecting Judge (IJ) may make any enquiry and hold hearings. A total of six investigations were conducted during this quarter.

Mandatory reports as stipulated in section 15, 30, 31, 32 of the CSA were reported by DCS on a manual reporting system. There is a significant reduction in statistics due to the non-functioning Management Information System. Further details and statistics are provided in the report. JICS has been working closely with DCS to ensure that JICS can participate in the roll-out of a new electronic system of reporting (e-Corrections) that will enable JICS to have better access to reporting. This is a crucial part of the JICS mandate.

JICS is mindful of the challenge to ensure that each inmate continues to receive the best treatment available and that conditions of overcrowding and poor infrastructure is brought to the attention of DCS, and for it to act thereon.

The Directorate: Management Regions has filled many ICCV vacancies and continue to do so. Since the process requires physical interaction, some occasions envisaged interviews and meetings which had to be postponed in geographical "hot-spots".

JICS successfully maintained communication with the Visitors Committees, either through our dedicated regional managers who travelled or held virtual meetings. Visitors Committees are a link between our regional offices and the ICCVs in far off locations. Cohesion and support is vital. Amongst the issues

discussed at these meetings are the special parole dispensation, state patients being transferred from DCS facilities to specialist psychiatric facilities, and foreign nationals in correctional facilities, where deportation is possible. Our regional office in Centurion has developed an essential rapport with the Department of Home Affairs.

JICS requested additional funding from the DCS to enable it to procure its own IT services, which includes JICS own domain, website, emails and video conferencing etc. I am elated to announce that this request was granted and a JICS committee has been set up to ensure that these items are procured and the work can be completed expeditiously.

Since JICS does not have accommodation for its Pretoria Head Office and Northern Management Region, it started a consultative process with DCS to acquire rental accommodation for these offices. Several site options were viewed in the quarter and the process is being finalised.

More on the developments on the IT and accommodation processes will be reported on in the next quarter.

This report sets out JICS performance outputs during this unprecedented time in our lives, and I wish to thank the staff for their unwavering commitment to our mandate and their willingness to do their utmost to ensure service delivery during this pandemic.





PART A: PERFORMANCE INFORMATION AND OVERSIGHT REPORT

1. Performance information

1.1. Inspections

Inspections scheduled per National Inspection Plan

JICS scheduled 36 inspections for the quarter, however, seven were conducted. Due to the COVID-19 related restrictions placed on correctional centres, 29 of those inspections could not take place.

1.1.1 Inspections scheduled for the 1st quarter

No.	Centre	Region	Inspections conducted (Yes/No)
1.	Kimberley (Old)	CMR	No
2.	Tswelopele	CMR	No
3.	Kgosi Mampuru II C Max	NMR	Yes
4.	Kutama-Sinthumule	NMR	No
5.	Makhado	NMR	No
6.	Durban Med. A	KZNMR	No
7.	Escort	KZNMR	No
8.	New Hanover	KZNMR	No
9.	Pollsmoor Fem	WCMR	No
10.	Pollsmoor Max.	WCMR	No
11.	Patensie	ECMR	No
12.	Kirkwood	ECMR	No
13.	Barberton Farm Max.	NMR	No
14.	Barberton Farm Med. A	NMR	No
15.	Barberton Farm Med. B	NMR	No
16.	Dundee	KZNMR	No
17.	Glencoe	KZNMR	No
18.	Brandvlei Juvenile	WCMR	No
19.	Brandvlei Max.	WCMR	No
20.	Umtata Maximum	ECMR	No
21.	Umtata Medium	ECMR	No
22.	Hoopstad	CMR	No
23.	Odendaalsrus	CMR	No
24.	Vereeniging	CMR	Yes
25.	Mogwase	CMR	Yes
26.	Odi	CMR	Yes
27.	Devon	NMR	Yes
28.	Standerton Med. A	NMR	Yes
29.	Standerton Med B	NMR	Yes

No.	Centre	Region	Inspections conducted (Yes/No)
30.	Durban Female	KZNMR	No
31.	Durban Juvenile	KZNMR	No
32.	Brandvlei Med.	WCMR	No
33.	Worcester Female	WCMR	No
34.	St Albans Maximum	ECMR	No
35.	St Albans Medium A	ECMR	No
36.	St Albans Medium B	ECMR	No

Table 1: Inspections scheduled for quarter 1 (1 April - 30 June 2020)

1.1.2 Inspections catch-up plan

Questionnaires were sent out to all centres due for inspection in May 2020 to mitigate the lockdown restriction of access to facilities. The heads of correctional centres were requested to complete the relevant information of their centres. The majority of the forms were not returned. JICS officials were permitted to resume physical inspections in June 2020. The questionnaires were subsequently collected by inspectors.

To protect its staff, JICS will as far as possible not be conducting inspections at centres where there is a high number of COVID-19 cases – but will substitute it for centres with fewer infections.

The figure beneath depicts the JICS catch-up plan on inspections:

No.	Facility name	Region	Planned month	Comments
1	Johannesburg Female	NMR	June 2020 (from the previous cycle)	Conducted and report available
2	Kgosi Mampuru II C-Max	NMR	June 2020 (from the previous cycle)	Conducted and report available
3	Attridgeville	NMR	June 2020 (from the previous cycle)	Conducted and report available
4	Glencoe	KZN	7 July 2020	Report not available
5	Dundee	KZN	8 July 2020	Report not available
6	Volksrust	KZN	9 July 2020 (from the previous cycle)	Report not available
7	Piet Retief	NMR	10 July 2020 (from the previous cycle)	Report not available
8	Tswelopele	NMR	27 July 2020	Report not available
9	Kimberley	CMR	28 July 2020	Report not available
10	Odendaalsrus	CMR	29 July 2020	Report not available
11	Hoopstad	CMR	30 July 2020	Report not available
13	Kutama-Sinthumule	NMR	August 2020	Report not available
14	Makhado	NMR	August 2020	Report not available
15	Durban Med. A	KZN	September 2020	Report not available
16	Escort	KZN	September 2020	Report not available
17	New Hanover	KZN	September 2020	Report not available
18	Pollsmoor Fem	WC	TBA	The facility will possibly be substituted for another due to the high rate of COVID-19 infections.
19	Pollsmoor Max.	WC	TBA	The facility will possibly be substituted for another due to the high rate of COVID-19 infections.
20	Patensie	EC	TBA	The facility will possibly be substituted for another due to the high rate of COVID-19 infections.
21	Kirkwood	EC	TBA	The facility will possibly be substituted for another due to the high rate of COVID-19 infections.

No.	Facility name	Region	Planned month	Comments
22	Barberton Farm Max.	NMR	August 2020	Report not available
23	Barberton Farm Med. A	NMR	August 2020	Report not available
24	Barberton Farm Med. B	NMR	August 2020	Report not available
25	Brandvlei Juvenile	WC	July 2020	Report not available
26	Brandvlei Max.	WC	TBA	The facility will possibly be substituted for another due to the high rate of COVID-19 infections.
27	Umtata Maximum	EC	TBA	The facility will possibly be substituted for another due to the high rate of COVID-19 infections.
28	Umtata Medium	EC	TBA	The facility will possibly be substituted for another due to the high rate of COVID-19 infections.

Table 2: JICS Inspection catch-up plan

1.1.3. Inspection reports

Nine inspection reports were received during the quarter.

No.	Centre	Region	Inspection conducted	Rating (Good/Satisfactory/Poor)
1.	Grahamstown	ECMR	13/2/2020 (Previous performance cycle).	Satisfactory
2.	Port Elizabeth	ECMR	14/2/2020 (Previous performance cycle).	Satisfactory
3.	Matatiele	KZNMR	10/3/2020 (Previous performance cycle).	Satisfactory
4.	Ebongweni	KZNMR	11/3/2020 (Previous performance cycle).	Satisfactory
5.	Oudtshoorn Female	WCMR	13/3/2020 (Previous performance cycle).	Satisfactory
6.	Vereeniging	CMR	25/5/2020	Satisfactory
7.	Kgosi Mampuru II C-Max	NMR	10/6/2020	Good
8.	Johannesburg Female	NMR	24/6/2020	Satisfactory
9.	Attridgeville	NMR	26/6/2020	Satisfactory

Table 3: Inspection reports received during the quarter

Rating as per facility inspections

One centre, Kgosi Mampuru II C-Max was rated as “Good” for the quarter, the centre was not overcrowded. It was both new and physically, including its infrastructure and cleanliness, in a good state. The centre’s management seemed to be very professional and the COVID-19 prescripts were strictly followed on the day of the inspection.

No centres were rated as “Unsatisfactory” for the quarter.

1.1.4. Inspections: Overview, Findings/Recommendations/Critical interventions

No critical interventions were identified.

1.1.5. Inspections by IJ/Judges/Magistrates

Inspections by Inspecting Judge:

Johannesburg Correctional Centre was inspected on 5/5/2020. COVID-19 precautions were adhered to and the centre was found to be clean and neat, however:

- Infrastructure was old and dilapidated; and
- The facility was found to be severely overcrowded.

No inspection reports were received by other judges.

1.2. Investigations

As with inspections, investigations require physical visits to correctional centres. Most on-site investigations only commenced in June 2020 and final reports are still outstanding. The table below outlines the investigations conducted for the quarter:

No.	Date mandated	Facility	Region	Comments
1.	26/5/2020	St Albans Medium A	ECMR	Suicide: Inmate DB
2.	27/5/2020	Oudtshoorn Female	WCMR	Unnatural death – unknown causes: Inmate SH
3.	29/5/2020	Pollsmoor Female	WCMR	Unnatural death – unknown causes: Inmate RH
4.	29/5/2020	Pietermaritzburg Medium A	KZNMR	Alleged homicide of inmate LS
5.	24/6/2020	Brandvlei Area	WCMR	Death of parolee BM (burn wounds while incarcerated)
6.	30/6/2020	Durban Med A	KZNMR	Unnatural death – unknown causes: Inmate LM

Table 4: Investigations conducted in quarter 1 (1 April - 30 June 2020)

1.2.1. Impact of the COVID-19 pandemic on JICS investigations

The schedule below represents the investigations carried over from quarter four of the 2019/2020 reporting cycle where no reports were received to date:

No.	Date mandated	Facility	JICS region	Incident	Comments
1.	14/1/2020	Kgosi Mampuru II Central	NMR	Suicide: Inmate S	Not completed as the centre is a high COVID-19 risk area and some witnesses and officials may be COVID-19 positive.
2.	29/1/2020	East London Medium B	ECMR	Suicide: Inmate Z	Investigation completed – report outstanding
3.	6/2/2020	Johannesburg Medium A	NMR	Unnatural death: Inmate NT	Not completed as the centre is a high COVID-19 risk area and some witnesses and officials may be COVID-19 positive.
4.	21/2/2020	Johannesburg Medium B	NMR	Unnatural death: Inmate NK	Not completed as the centre is a high COVID-19 risk area and some witnesses and officials may be COVID-19 positive.
5.	21/2/2020	St Albans	ECMR	Unnatural death: Inmate M	Not completed as the centre was a high COVID-19 risk area and some witnesses and officials may be COVID-19 positive. Outstanding documents to be collected in the week of 20 July 2020
6.	10/3/2020	Kgosi Mampuru II Local	NMR	Unnatural death: Inmate ND	Not completed as the centre is a high COVID-19 risk area and some witnesses and officials may be COVID-19 positive.
7.	10/3/2020	Pollsmoor RDF	WCMR	Unnatural death: Inmate B	Not completed as the centre is a high COVID-19 risk area and some witnesses and officials may be COVID-19 positive.
8.	23/3/2020	Pollsmoor Medium A	WCMR	Unnatural death: Inmate MB	Not completed as the centre is a high COVID-19 risk area and some witnesses and officials may be COVID-19 positive.

Table 5: Investigations carried over from quarter 4 of the 2019/2020 reporting cycle

1.3. Complaints

1.3.1. Complaints received per category

Because of pandemic restrictions on ICCV access to facilities, very few complaints were received. Most of the complaints received (7) by the unit were parole related after the President's COVID -19 related advancement of parole of certain categories of inmates. There were a total of 28 complaints received for the quarter as per the table below:

Categories	Internal	External	Total
Appeal	0	0	0
Assault (Inmate on Inmate)	1	1	2
Assault (Official on Inmate)	3	0	3
Assault (Sexual)	0	1	1
Attempted Suicide	1	0	1
Bail	0	1	1
Communication with Family	0	0	0
Conditions	0	0	0
Confiscation of Possession	0	0	0
Conversion of Sentence	1	0	1
Corruption	0	0	0
Food	0	0	0
Health Care	2	1	3
Hunger Strike	1	0	1
Inhumane Treatment	1	0	1
Legal Representation	1	1	2
Medical Release	0	0	0
Parole	7	0	7
Re-Classification	0	0	0
Rehabilitation Programmes	1	0	1
Remission	0	0	0
Torture	0	1	1
Transfers	1	1	2
Other	1	0	1
Total	21	7	28

Table 6: Complaints received per category from 1 April - 30 June 2020

1.3.2. Complaints referred to Directorate: Management Regions (DMR)

The Complaints Unit refers certain complaints to the DMR, such as complaints relating to transfers, parole and healthcare, because ICCVs will be able to deal with it more effectively at coalface level. The DMR manages the complaint and gives feedback to the Complaints Unit on the progress followed in dealing with each appeal. Below is a table of complaints referred to DMR:

CMR	ECMR	WCMR	KZNMNR	NMR	TOTAL
1	0	7	0	8	16

Table 7: Complaints referred to DMR from 1 April - 30 June 2020

1.4. Mandatory reporting

1.4.1. Unnatural deaths reported

All unnatural deaths are officially investigated by JICS investigators except for some "unnatural other" where there seems to be no evidence of violence.

ICCVs inquire into all cases categorised as “unnatural other”. Copies of the post mortem and other medico-legal documents are also requested from DCS. JICS will subsequently investigate the matter officially if necessary. Below are the statistics of unnatural deaths reported per category:

Category	Number
Alleged homicide: Inmate on inmate	1
Suicide by hanging	1
Medication overdose	2
Unnatural causes - Asphyxia due to acute airway obstruction from a foreign body lodged in the larynx	1
Second degree burn wounds (arson)	1
Unknown causes ¹	14
Total	20

Table 8: Unnatural deaths reported from 1 April - 30 June 2020

1.4.2. Natural deaths reported per DCS region and the official cause of death

A total of 111 deaths arising from natural causes were reported by DCS. The highest statistics of deaths recorded (20) were “natural causes other”. Gauteng had the highest number of deaths (51); FS/NC recorded the lowest (nine). Documents are outstanding as reflected above as these are usually submitted by the JICS regions, which are afforded 60 days within which to submit them.

In only three instances it was indicated that the deaths were COVID-19 related.

ICCVs inquire into each natural death of an inmate. Copies of death certificates, post mortem reports and other relevant documents are obtained and perused.

If necessary, the JICS investigation unit is empowered to conduct an official investigation.

Categories	DCS Regions						Total
	EC	FS/NC	GP	KZN	LMN	WC	
Abdominal TB	0	0	0	0	0	1	1
Acute Gastro - enteritis	0	0	1	0	2	0	3
Alzheimer’s Disease	0	0	0	0	1	0	1
Anterior Mediastinal Malignancy Hypokalaemia And Cardiorespiratory Failure	0	0	0	0	1	0	1
Asthma, Hypertension and Lung fibrosis	0	0	0	0	0	1	1
Bicytopemia	1	0	0	0	0	0	1
Bronco Pneumonia	0	0	0	0	0	1	1
Cancer	0	0	0	0	0	1	1
Cancer of the Oesophagus	0	0	1	0	0	0	1
Cardiac Arrest	1	1	1	0	2	0	5
Cerebra Vascular Accident	1	0	0	0	0	0	1
Covid-19 positive	0	0	1	0	0	0	1
Cryptococcal Meningitis HIV Positive COVID-19	1	0	0	0	0	0	1
Diabetes Mellitus	0	0	0	1	0	0	1
Disease of upper respiratory tract	1	0	0	0	0	0	1
Disorder of the Central Nervous System	0	0	0	0	0	1	1
Disseminated TB	0	0	2	0	0	0	2
Faecal/Urine Incontinence	1	0	0	0	0	0	1
HIV positive	0	0	0	1	0	0	1
HIV Related illnesses	0	1	4	0	0	0	5
Hypernatremia	0	0	2	0	0	0	2
Hypertension	0	0	2	1	0	0	3
Hypothermia	0	0	0	0	1	0	1
Immune Suppression	0	1	0	0	0	0	1

¹ “Unnatural Other” is where an apparently healthy inmate suddenly passes on and the cause of death is unknown.

Categories	DCS Regions						
	EC	FS/NC	GP	KZN	LMN	WC	Total
Infective Endocarditis	0	0	1	0	0	0	1
IRIS	0	0	1	0	0	0	1
Jaundice, RVD-Related.	0	0	1	0	0	0	1
Kidney failure	0	0	1	0	0	0	1
Lower Respiratory Tract Infection	0	0	3	0	1	0	4
Meningitis	0	0	1	1	0	0	2
Natural Causes Other	2	1	10	2	0	5	20
Neurocognitive Impairment	0	0	0	0	2	0	2
Oropharyngeal Cancer	0	0	0	1	0	0	1
Pancreatic Cancer	0	0	1	0	0	0	1
Pneumonia	0	1	4	0	0	0	5
PTB and RVD	0	1	0	0	0	0	1
PTB COVID 19+	0	0	1	0	0	0	1
Pulmonary Embolism	0	0	0	1	0	0	1
Pulmonary TB	0	0	2	0	1	0	3
Pulmonary Tuberculosis (TB) and Meningitis	0	0	1	0	0	0	1
PVD/RVD	1	0	0	0	0	0	1
Rectal Cancer	0	0	0	0	0	2	2
Renal Failure	0	1	3	0	0	0	4
Respiratory Failure	0	1	0	0	1	0	2
RVD	2	0	1	1	0	0	4
RVD related	0	0	1	0	1	0	2
Sepsis and Fomicle Gangrene.	0	0	1	0	0	0	1
Septicaemia	1	0	0	0	0	0	1
Severe Stroke	0	0	0	0	0	1	1
Shortness of breath	0	0	2	0	0	0	2
Status Epilepticus, Brain Tumour, HPT	0	0	0	1	0	0	1
Suspected Lymphoma	0	1	0	0	0	0	1
TB	0	0	0	2	0	0	2
TB Meningitis	0	0	1	0	0	0	1
TB of the Abdomen	0	0	0	1	0	0	1
TB with RVD treatment	0	0	1	0	0	0	1
TOTAL	12	9	51	13	13	13	111

Table 9: Natural deaths reported from 1 April - 30 June 2020

1.4.3. Reports received on segregations

A total of 1112 segregations were reported for the quarter. Segregations in terms of section 30(1)(d) were the highest (301), and the lowest (nine) in terms of section 30(1)(f). WC region had the highest number of reports (312), and the EC region the lowest (36).

As the electronic system of reporting remains largely dysfunctional the accuracy and number of reports by DCS cannot be verified.

Although a manual reporting system was introduced as a stopgap measure, the number of reports by DCS has drastically declined in recent years, however, reports are gradually increasing from the 735 cases reported in the previous quarter. No appeals were received.

Categories	DCS Regions							D:LS Internal	
	EC	GP	KZN	LMN	NC/FS	WC	Total	Appeal	Finalised
S30(1)(a) Request of inmate	5	61	14	3	12	138	233	0	0
S30(1)(b) Restriction of amenities	7	55	81	69	14	35	261	0	0
S30(1)(c) Prescribed by the medical officer	16	60	91	7	26	88	288	0	0
S30(1)(d) Violence or is threatened with violence	8	70	110	50	14	49	301	0	0
S30(1)(e) Recaptured after escape	0	12	7	0	1		20	0	0
S30(1)(f) Request of the police	0	3	3	0	1	2	9	0	0
TOTAL	36	261	306	129	68	312	1 112	0	0

Table 10: Reports on segregations from 1 April - 30 June 2020

1.4.4. Reports received on mechanical restraints

The mandatory unit usually provides a brief description of the mechanical restraints of juveniles. JICS received no incidents for the use of mechanical restraints on juveniles during this quarter.

As the electronic system of reporting is currently dysfunctional the accuracy and number of reports by DCS cannot be verified.

Although a manual reporting system was introduced as a stopgap measure, the number of reports by DCS has drastically declined.

Categories	DCS Region							Total
	EC	FS/NC	GP	KZN	LMN	WC		
Prevention of damage to property	0	0	3	1	0	2	6	
Requested by court	0	0	0	0	0	0	0	
Safety of another person	2	0	0	0	0	2	4	
Safety of inmate	0	0	2	0	0	0	2	
Suspicion exist of escape	0	0	0	0	1	1	2	
TOTAL	2	0	5	1	1	5	14	

Table 11: Reports received on mechanical restraints from 1 April - 30 June 2020

1.4.5. Reports received on the use of force

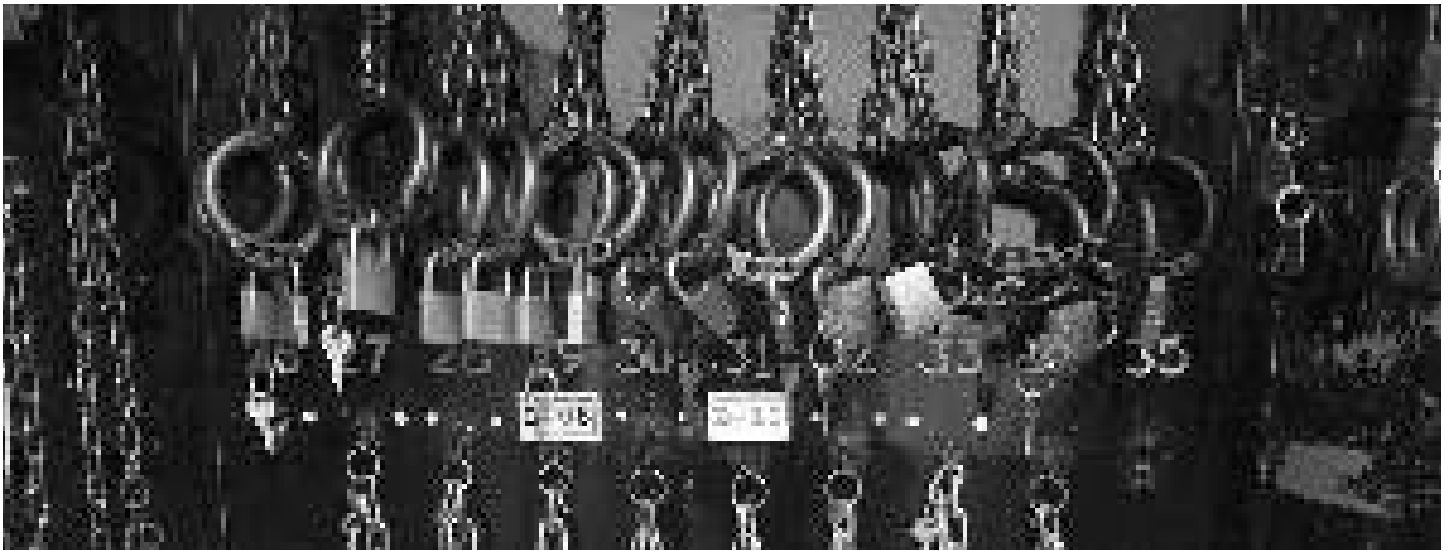
As the electronic system of reporting is currently dysfunctional the accuracy and number of reports by DCS cannot be verified.

Although a manual reporting system was introduced as a stopgap measure, the number of reports by DCS has drastically declined and recently increased from 123 in the previous quarter to the current 237.

The majority of use of force reports received gave the reason for the use of force as the defence of another person (an official or other inmate).

Categories	DCS Region							Total	Enquired
	EC	FS/NC	GP	KZN	LMN	WC			
S32(1)(c)(i) – self defence	26	0	8	2	0	2	38	0	
S32(1)(c)(ii) – defence of any other person	3	117	22	22	12	3	179	0	
S32(1)(c)(iii) – preventing an inmate from escaping	8	0	0	0	0	0	8	0	
S32(1)(c)(iv) – protection of property	0	1	9	1	0	1	12	0	
TOTAL	37	118	39	25	12	6	237	0	

Table 12: Reports received on Use of Force from 1 April - 30 June 2020



PART B: DIRECTORATE: MANAGEMENT REGIONS (DMR)

2. Independent Correctional Centre Visitors (ICCVs)

2.1. Minimum Standard of Service Delivery (MSSD)

2.1.1. Old ICCV System

Management Regions	Number of site visits conducted	Number of inmate interviews conducted Formulae: Centre Inmate Population (CIP) CIP x 25% Target per quarter CIP ÷ No of ICCVs Actual Performance (AP) Interviews per ICCV (IpICCV) Over performance (OVP) Underperformance (UNP)	Number of private consultations with inmates Formulae: Centre Inmate Population (CIP) CIP x 5% Target per quarter CIP ÷ No of ICCVs Actual Performance (AP) Private Consultation per ICCV (PCpICCV) Over performance (OVP) Underperformance (UNP)	Remarks: ICCVs (old contract system) work per hour not per day.
CMR	0	CIP 903 Target 129 AP 0 UNP 129	CIP 181 Target 26 AP 2 UNP 24	The inmate population was calculated based on the centres with the 7 ICCVs (old contracts). Due to safety precautions in response to COVID- 19, ICCVs were prohibited to interview inmates. ICCVs worked under difficult and restrictive environments and were not able to fully perform their duties during this period, they were required to monitor the DCS registers and consult with inmates when necessary.

Management Regions	Number of site visits conducted	Number of inmate interviews conducted Formulae: Centre Inmate Population (CIP) CIP x 25% Target per quarter CIP ÷ No of ICCVs Actual Performance (AP) Interviews per ICCV (IplCCV) Over performance (OVP) Underperformance (UNP)	Number of private consultations with inmates Formulae: Centre Inmate Population (CIP) CIP x 5% Target per quarter CIP ÷ No of ICCVs Actual Performance (AP) Private Consultation per ICCV (PCpICCV) Over performance (OVP) Underperformance (UNP)	Remarks: ICCVs (old contract system) work per hour not per day.
KZNMR	0	CIP 1103 Target 276 AP 9 UNP 266	CIP 221 Target 55 AP 12 UNP 43	Due to the national lockdown, no physical visits and interviews with inmates could be conducted by ICCVs. ICCVs worked under difficult and restrictive environments and were not able to fully perform their duties during this period, they were required to monitor the DCS registers and consult with inmates when necessary.
ECMR		CIP 533 Target 107 AP 0 UNP 107	CIP 107 Target 21 AP 0 UNP 21	Nqamakwe - Construction has been completed. It is currently used as a Covid-19 quarantine site. No physical visits, inmate interviews and private consultations could be conducted by ICCVs due to the national lockdown.
NMR	0	CIP 8022 Target 1146 AP 0 UNP 1146	CIP 1604 Target 229 AP 0 UNP 229	No interviews were conducted during this quarter and no records of consultations due to pandemic restrictions.
WCMR	0	CIP 1338 Target 446 AP 0 UNP 446	CIP 268 Target 89 AP 0 UNP 89	No performance on interviews due to limited visits because of access restrictions.

Table 13: Minimum Standard of Service Delivery for ICCVs on the old system from 1 April - 30 June 2020

2.1.2. New ICCV System

Statistics of record of consultation from ICCVs appointed on the new contracts

Region	Level 5 on a part-time notch	Number of ICCVs on the notch	ROCs: General and urgent complaints	ROCs: Mandatory reports	Total Number of ROCs	ROCs target For one month per ICCV	Minimum number of ROCs expected: The target for the quarter Formula: Monthly ROCsX3No.of ICCVs	Was the target met?	If not, the mitigating factor(s)?
CMR	6/8	3	6	19	25	50	450	No	None under the current circumstances
	5/8	4	2	0	2	40	480	No	None under the current circumstances
	3/8	35	87	50	137	30	3150	No	None under the current circumstances
ECMR	6/8	2	0	0	0	50	300	No	National lockdown – ICCVs were working remotely.
	5/8	0	0	0	0	40	0	No	No post at this level in the region.
	3/8	27	0	0	0	20	1620	No	National lockdown – ICCVs were working remotely.
KZNMR	6/8	3	10	19	29	50	450	No	The ICCVs are increasingly re-integrating back into the workforce and their performance agreements will be revisited and new targets determined amid the pandemic.
	5/8	3	9	3	11	40	360	No	Performance agreements of ICCVs to be revisited and new standards set and compliance enforced.
	3/8	18	12	38	50	20	1080	No	The ICCVs are re-integrating back into the workforce and their performance agreements will be revisited and new targets determined amid the pandemic.
NMR	6/8	2	0	0	0	50	300	No	National lockdown.
	5/8	5	0	0	0	40	600	No	National lockdown.
	3/8	24	0	0	0	20	1440	No	National lockdown.
WCMR	6/8	5	4	45	49	50	750	No	Lockdown regulations – ICCVs worked remotely.
	5/8	1	0	0	0	40	120	No	The post is vacant.
	3/8	23	2	0	2	20	1380	No	Lockdown regulations – ICCVs worked remotely.

Table 14: Record of consultation for ICCVs on the new system

The above table depicts that the ICCVs could not comply with their MSSD due to the Covid-19 pandemic and national lockdown regulations.

A phased-in approach was implemented from the 1 June 2020. ICCVs were issued with the necessary PPEs and work permits, and were granted access to work in the administrative offices at the centres.

2.2. Complaints handled in regions

Management regions	Number of complaints received from ICCVs	Number of complaints finalized	Number of complaints pending	Number of complaints referred to VC
CMR	95	0	95	0
ECMR	0	0	0	0
KZNMR	79	43	36	15
NMR	0	0	0	0
WCMR	0	0	0	0
TOTAL	174	43	131	15

Table 15: Complaints handled in regions

Comments

Due to Covid-19 regulations, a phased-in approach was followed with ICCVs having access to the facility administration block and attending to urgent complaints.

2.2.1. Complaints (ICCVs) per category

Regions	CMR		ECMR		KZNMR		NMR		WCMR	
	In	Ext	In	Ext	In	Ext	In	Ext	In	Ext
Appeal = 13	2	0	0	0	11	0	0	0	0	0
REMARKS										
CMR: Two inmates submitted complaints on appeal of their sentences from Mangaung APOPS. These complaints will be referred to the Legal Aid South Africa.										
KZN: The ICCVs dealt with requests of inmates which relates to appeals against their sentences. The complaints were reported from Kokstad Correctional Centre and Escourt Correctional Centre.										
ECMR, NMR and WCMR: None										
Regions	CMR		ECMR		KZNMR		NMR		WCMR	
	In	Ext	In	Ext	In	Ext	In	Ext	In	Ext
Assault (Inmate on Inmate) = 55	49	0	0	0	0	3	3	0	0	0
REMARKS										
CMR: In May 2020 inmate on inmate complaints were reported by DCS officials to ICCVs from the following correctional centres: Groenpunt (3), Grootvlei (3), Kimberley (3), Klerksdorp (1), Lichtenburg (1), Mafikeng (1), Potchefstroom (4), Rooigrond (1), Rustenburg (2), Tswelopele (7), Vereeniging (1), Virginia (1) and Winburg (1). All ICCVs were instructed to conduct consultations with the inmates and meet with HCCs to ensure proper investigations are conducted and that the inmates received the necessary medical attention.										
In June ICCVs monitored the DCS registers and recorded the following inmate on inmate assault cases: Grootvlei (13), Losperfontein (1), Virginia (2), Potchefstroom (3), Rooigrond (1), Vereeniging (3), Sasolburg (3) and Rustenburg (1). Most of the inmates sustained minor injuries besides one inmate from Grootvlei who had to be taken to an external hospital for further medical attention.										
KZN: Reports were received from Eshowe, Empangeni and Qalabusha correctional centres. Inmates fought amongst themselves over scarce resources and gangsterism.										

NMR: One at Emthonjeni: One inmate attacked three fellow inmates, they were injured and sent to the centre's clinic for medical treatment. Two at Leeuwkop: In the first incident an inmate sustained head injuries and subsequently received seven stitches. Security personnel sustained finger and knee injuries and received medical attention. The incident will be investigated. In the second incident, the inmate sustained forehead injuries and was taken to the hospital.

ECMR and WCMR: None

Regions	CMR		ECMR		KZNMR		NMR		WCMR	
	In	Ext	In	Ext	In	Ext	In	Ext	In	Ext
Assault (Official on Inmate) = 18	8	3	0	0	5	1	1	0	0	0

REMARKS

CMR

Internal: ICCVs reported the following alleged incidences of inmates being assaulted by DCS officials: Grootvlei (3), Sasolburg (1), Potchefstroom (2), Lindley (1) and Losperfontein (1). CMR will monitor the progress and outcome of the DCS internal investigation processes.

External: A family member called JICS reporting his incarcerated brother was allegedly assaulted on the 14 May 2020 by officials at the De Aar CC. He requested to open a case, SAPS took his statement but nothing has happened since then. The South African Human Rights Commission wrote to JICS requesting assistance for the two fellow inmates who are incarcerated in Tswelopele who were allegedly assaulted by an official on the 2nd and 3rd of January 2020. According to them, their lives are in danger and no one is willing to assist them. The two officials who assaulted them are still working in the same unit. An inmate called the office reporting that the officials were assaulting him in Zeerust CC.

These allegations were referred to the ICCVs and VCCOs for further inquiry and interventions will be discussed at the complaints committee meeting.

KZN: The allegation of mass assault by DCS: Emergency Support Team (EST) during the lockdown was received from an external source and another incident of assault at Glencoe Correctional Centre was reported by the ICCV. Both matters are still under investigation commissioned by DCS. The JICS regional office is monitoring the investigation.

NMR: An inmate at JHB Med C had an altercation with an official and was injured when the officials applied force. He received medical attention and was segregated.

ECMR and WCMR: None

Regions	CMR		ECMR		KZNMR		NMR		WCMR	
	In	Ext	In	Ext	In	Ext	In	Ext	In	Ext
Assault (Sexual) = 3	3	0	0	0	0	0	0	0	0	0

REMARKS

CMR: ICCVs received allegations of sexual assault cases from Rustenburg, Bizzah Makhate and Groenpunt correctional centres. These are urgent complaints and ICCVs were requested to monitor compliance and report to the regional offices.

ECMR, KZN, NMR, WCMR: None

Regions	CMR		ECMR		KZNMR		NMR		WCMR	
	In	Ext	In	Ext	In	Ext	In	Ext	In	Ext
Bail = 1	0	1	0	0	0	0	0	0	0	0

REMARKS:

CMR: The inmate called the office requesting legal assistance to obtain bail at Bethlehem CC.

ECMR, KZN, NMR and WCMR: None

Regions	CMR		ECMR		KZNMR		NMR		WCMR	
Nature of complaint	In	Ext	In	Ext	In	Ext	In	Ext	In	Ext
Communi-cation with Family = 3	0	0	0	0	3	0	0	0	0	0
REMARKS										
KZN: The complaint regarding lack of access to telephones was registered with JICS by inmates incarcerated at Escort CC. Inmates requested to be put in contact with their legal representatives. Inmate telecommunication lines were installed. The inmates are now able to communicate with their next-of-kin and legal practitioners etc.										
CMR, ECMR, NMR and WCMR: None										
Regions	CMR		ECMR		KZNMR		NMR		WCMR	
Nature of complaint	In	Ext	In	Ext	In	Ext	In	Ext	In	Ext
Conditions = 1	0	1	0	0	0	0	0	0	0	0
REMARKS										
CMR: An inmate called JICS complaining about the conditions at Potchefstroom CC. This allegation will be discussed at the complaint committee meeting.										
ECMR, KZN, NMR and WCMR: None										
Regions	CMR		ECMR		KZNMR		NMR		WCMR	
Nature of complaint	In	Ext	In	Ext	In	Ext	In	Ext	In	Ext
Confiscation of Possession = 22	1	0	5	0	4	0	2	0	10	0
REMARKS										
KZN: Seizing of authorized items is permissible as long as it serves a legitimate interest for the maintenance of good order and security in a correctional facility. During the operational search and seizure at Durban Med A CC, inmates were caught using the radio to charge their cell phones which are classified as unauthorised items. A medicine bottle was used to hide the sim-card. This and the small number of tablets inside the bottle was taken.										
WCMR: Inmates complained EST confiscated their possessions during a search.										
NMR: Inmates complained about their confiscated items during search operations.										
ECMR: An inmate's television was confiscated during a search at the Port Elizabeth Correctional Centre – the inmate was requested to provide proof that the television (including a television license) was authorised. The matter has been resolved and the television was given back to the inmate. An inmate at Bizana left his ID and wallet at SAPS Charge Office, the matter is still pending.										
CMR: None										
Regions	CMR		ECMR		KZNMR		NMR		WCMR	
Nature of complaint	In	Ext	In	Ext	In	Ext	In	Ext	In	Ext
Conversion of Sentence = 0	0	0	0	0	0	0	0	0	0	0
REMARKS										
KZN, CMR, NMR, WCMR and ECMR: None										

Regions	CMR		ECMR		KZNMR		NMR		WCMR	
Nature of complaint	In	Ext	In	Ext	In	Ext	In	Ext	In	Ext
Corruption = 0	0	0	0	0	0	0	0	0	0	0
REMARKS										
KZN, NMR, WCMR, ECMR and CMR										
None										
Regions	CMR		ECMR		KZNMR		NMR		WCMR	
Nature of complaint	In	Ext	In	Ext	In	Ext	In	Ext	In	Ext
Food = 1	0	0	0	0	1	0	0	0	0	0
REMARKS										
KZN: The complaint came from Ncome Med B Correctional Centre. The inmates complained that the maize-meal they were given to cook with, was not good for consumption and appeared that it had expired. The report is that DCS: Supply Chain is attending to the matter and the ICCV has been requested to monitor progress.										
CMR, ECMR, NMR and WCMR: None										
Regions	CMR		ECMR		KZNMR		NMR		WCMR	
Nature of complaint	In	Ext	In	Ext	In	Ext	In	Ext	In	Ext
Health Care = 2	0	0	0	0	1	1	0	0	0	0
REMARKS										
KZN: The inmates at Pietermaritzburg Correctional Centre complained that they were detained in a cell with inmates who tested positive for COVID-19. The preliminary investigation by JICS revealed that no inmates at the correctional centre had tested positive for COVID-19. The region dealt with a complaint that came from the family on behalf of an inmate, whom they requested be taken to an outside hospital for adequate medical treatment.										
CMR, ECMR, NMR and WCMR: None										
Regions	CMR		ECMR		KZNMR		NMR		WCMR	
Nature of complaint	In	Ext	In	Ext	In	Ext	In	Ext	In	Ext
Hunger Strike = 14	12	0	0	0	2	0	0	0	0	0
REMARKS										
CMR: ICCV reported 12 hunger strike cases of inmates from Ficksburg CC who refused to eat because they want to be released although their sentences have not expired.										
KZN: The inmates embarked on a hunger strike because they wanted to be transferred to another correctional centre. The inmates stopped their hunger strike after being informed that their transfers will only be attended to after the nationwide lockdown as there is currently a moratorium on the transfer of inmates to any correctional centre.										
ECMR, NMR and WCMR: None										
Regions	CMR		ECMR		KZNMR		NMR		WCMR	
Nature of complaint	In	Ext	In	Ext	In	Ext	In	Ext	In	Ext
Inhumane Treatment = 1	0	1	0	0	0	0	0	0	0	0

REMARKS

CMR: The inmate alleges that he was inhumanely treated by other inmates in Klerksdorp CC. He wants a transfer from Klerksdorp to a centre near Gauteng. The ICCV and the regional manager consulted with the inmate who was placed in a different unit. Requests of transfer of inmates are not permitted during Alert Level 3 as per the risk assessment plan of DCS.

ECMR, KZN, NMR and WCMR: None

Regions	CMR		ECMR		KZNMR		NMR		WCMR	
Nature of complaint	In	Ext	In	Ext	In	Ext	In	Ext	In	Ext
Legal Representation = 15	0	0	0	0	15	0	0	0	0	0

REMARKS

KZN: The requests on legal representation were received from Ncome Med B and Escourt Correctional Centre. The requests will be forwarded to Legal Aid SA for intervention.

CMR, ECMR, NMR and WCMR: None

Regions	CMR		ECMR		KZNMR		NMR		WCMR	
Nature of complaint	In	Ext	In	Ext	In	Ext	In	Ext	In	Ext
Parole = 21	1	1	0	0	18	0	0	1	0	0

REMARKS**CMR**

Internal: Inmate: FM at Winburg CC complained to the ICCV about his parole release dated 24 June 2020.

External: A family member called JICS on 9 June 2020 requesting an inmate who is incarcerated at Rooigrond CC to be assisted. His parole release was dated February 2020 but he is yet to be released and requested reasons explaining why he has not been released. The inmate profile was submitted to the NCCS on 1 March 2020 and the NCCS reported a backlog of 18 months.

KZN: Inmates at Ncome Med B complained to the ICCV that the Correctional Supervision Parole Board (CSPB) did not regularly sit to consider placement; not being called by the CSPB even if they qualify for parole; profiles were unfairly recommended because of nationality status: the complaint came from inmates who could not be released due to lockdown regulations and closing of borders for those who have to be expatriated etc.

ECMR, NMR and WCMR: None

Regions	CMR		ECMR		KZNMR		NMR		WCMR	
Nature of complaint	In	Ext	In	Ext	In	Ext	In	Ext	In	Ext
Rehabilitation Programmes = 4	1	0	0	0	3	0	0	0	0	0

REMARKS:

CMR: An inmate at Winburg CC requested the ICCV to assist with facilitating his participation in rehabilitation programmes.

KZN: The inmate at Durban Med B alleges that he had not been assigned a rehabilitation programme. The inmate further requested to be involved in the Victim-Offender dialogue programme so that he can be ready for consideration for placement on parole.

NMR, ECMR and WCMR: None

Regions	CMR		ECMR		KZNMR		NMR		WCMR	
Nature of complaint	In	Ext	In	Ext	In	Ext	In	Ext	In	Ext
Request for Social Worker = 1	0	0	0	0	1	0	0	0	0	0

REMARKS										
KZN: The inmate at Empangeni CC requested a consultation with a social worker.										
CMR, ECMR, NMR WCMR: None										
Regions	CMR		ECMR		KZNMR		NMR		WCMR	
Nature of complaint	In	Ext	In	Ext	In	Ext	In	Ext	In	Ext
Transfer = 13	2	0	0	0	10	1	0	0	0	0
REMARKS										
CMR: The ICCV dealt with two transfer applications of inmates at Grootvlei CC. Requests for transfer of inmates are not permitted during Alert Level 3.										
KZN: Inmates requested transfers to other correctional centres to be closer to their families. An inmate alleged that he had served the minimum period of detention at the Ebongweni Correctional Centre, and, thus, qualified for a transfer to his centre of origin. These did not occur due to lockdown regulations and restrictions imposed on the movement of inmates.										
ECMR NMR and WCMR: None										
Regions	CMR		ECMR		KZNMR		NMR		WCMR	
Nature of complaint	In	Ext	In	Ext	In	Ext	In	Ext	In	Ext
Other = 7	0	4	0	0	2	0	0	0	1	0
REMARKS										
CMR: We received two telephone calls from inmates incarcerated at Klerksdorp CC requesting assistance with CSPB and medication. The family members of two inmates incarcerated at Losperfontein CC requested assistance and information on why the inmates were still incarcerated because, according to their information, they were meant to have been released.										
KZN: The complaint came from Durban: Mother & Child Unit – the allegation related to an inmate who allegedly is possessed by evil spirits. This inmate is being housed with other inmates, who do not trust her around their children.										
ECMR, NMR and WCMR: None										
Regions	CMR		ECMR		KZNMR		NMR		WCMR	
Nature of complaint	In	Ext	In	Ext	In	Ext	In	Ext	In	Ext
Attempted Suicide = 4	2	0	0	0	1	0	0	1	1	0
REMARKS										
CMR: There were two alleged attempted suicides at Potchefstroom CC because DCS Officials did not take the one inmate seriously when he complained about his epilepsy medication. The reason for the other attempted suicide is not currently known.										
WCMR: Brandvlei Juvenile reported one attempted suicide. The inmate set his cell on fire.										
KZN: The inmate at Ebongweni Correctional Centre attempted to commit suicide during the lockdown.										
ECMR and NMR										
None										

Table 16: Complaints handled in regions per category

2.2.2. Complaints: DLS (complaints referred to DMR by DLS)

Management regions	Number of complaints received from DLS	JICS nature of the complaint.	Number of complaints pending	Remarks
ECMR	0	0	0	0
KZNMR	0	0	0	0
CMR	1	1 X Parole	1	An inmate complained about parole during a consultation with the ICCV on the 20 July 2020. The ICCV found that the inmate attended a parole board hearing on the 25 May 2020. The inmate received a further profile and will appear at the CSPB on the 30 September 2020. CSPB finding and reasoning is that the inmate must participate in a Victim Offender Dialogue (VOD) which could not take place due to the lockdown regulations.
NMR	8	3 X Parole 1 X Legal Representation 1X Healthcare 1 X Other 1 X Rehabilitation Program 1 X Inhumane Treatment	8	0
WCMR	7	2 X Transfer 2 X Parole 1 X Conversion of sentence 1 X Health Care 1 X Bail	7	One complaint needs to be referred to the Eastern Cape.
TOTAL	16	16	16	0

Table 17: DLS complaints referred to DMR by DLS from 1 April to 30 June 2020

2.3. Stakeholder engagement/Visitors Committee (VC) meetings

Amid the COVID-19 pandemic, JICS managed to fulfil its statutory obligation as stipulated in Section 94 of the CSA as amended. Virtual and face-to-face meetings were convened with limited participation of external stakeholders to comply with lockdown regulations.

The predominant complaints tabled in most of the VC meetings related to the effect of the lockdown regulations on the COVID-19 Special Parole Dispensation particularly on the release and repatriation of foreign national inmates, transfers and parole. Foreign nationals who qualified to be released were still

kept in the correctional centres because of restrictions on inter-provincial travel and the closure of our national borders.

All transfers and parole matters were also put on hold due to the pandemic.

Region	Planned VC meetings for the quarter	The actual number of VC meetings held	Number of complaints referred to VC	Number of complaints resolved	Number of complaints referred to IJ	Reasons for deviation from the planned meetings	Corrective steps if planned meetings were not achieved
ECMR	8	1	0	0	0	The two VCs of Queenstown (including Butterworth and Middleburg) and Aliwal North have been combined with a teleconference.	N/A
CMR	11	7	55	55	0	Failed to organise virtual meetings and travelling could not be arranged (mainly due to unavailability of accommodation).	Rustenburg and Kimberley VC were rescheduled for July 2020. Rooigrond ICCVs did not participate in the combined Klerksdorp VC meeting in June 2020 and therefore a meeting was scheduled with the ICCVs and stakeholders.
KZNMR	7	7	0	0	0	N/A	Planned VC meetings were successfully held. NB: Ncome & Waterval VC had a combined VC meeting. This is due to ICCV vacancy rate at Waterval VC. As soon as all ICCV posts are filled, the VCs will have separate meetings.
NMR	7	7	7	4	0	N/A	N/A
WCMR	6	5	4	0	0	N/A	N/A
DMR Total	39	27	66	59	0		

Table 18: VC meetings held from 1 April – 30 June 2020

Minutes of the following Visitors Committee Meetings were submitted to the office of the CEO in compliance with the Visitors Committee and Stakeholder's Engagement Policy:

CMR: Bethlehem, Bizzah Makhate, Colesberg, Grootvlei and Goedemoed, Klerksdorp and Vereeniging.

ECMR: None. The two outstanding is for Queenstown and Aliwal North.

KZNMR: Glencoe, Kokstad, Durban, Ncome and Waterval.

NMR: Bethal, Boksburg, Johannesburg, Kgosi Mampuru, Kutama Sinthumule, Leeuwkop and Nelspruit.

WCMR: Pollsmoor and Goodwood, Voorberg, Drakenstein and George.

2.4. State patients incarcerated

During the previous quarter, a total of 186 state patients were reported. The current total is 167. In NMR a total of 33 was reported in the previous quarter, which decreased to 13 in the current quarter. The regional manager reported that the drastic decrease in numbers was because state patients were on a waiting list to be placed at mental-institutions. As soon as beds at mental institutions become available, the state patient is immediately transferred.

Region	Number of sentenced male state patients	Number of sentenced female state patients	Number of remand detainee male state patients	Number of remand detainee female state patients	Remarks
CMR	47	0	0	0	Grootvlei and Kimberly have 38 and nine state patients respectively. According to the ICCV, their incarceration is satisfactory.
ECMR	7	1	76	0	Eastern Cape has 84 state patients, with the breakdown below: Grahamstown (two), King Williams Town (four), East London Remand (28), East London Females (one), Mthatha Remand (21), Mt Fletcher (five), Butterworth (four), Queenstown Remand (one), St Albans Med A (18). There is a slight improvement at Mthatha Remand, seven inmates have been transferred to Umzimkhulu Psychiatric Hospital.
NMR	0	0	13	1	The breakdown follows: Kgosi Mampuru Local (eight males), Kgosi Mampuru Local (one female), Modderbee (four males), Krugersdorp (one male)
WCMR:	0	0	0	0	
KZNMR	0	0	23	0	A total of 23 state patients are housed in correctional centres and remand detention facilities, which is delineated below: Durban Med (one), Qalabusha CC (three), Pietermaritzburg Med A (six), Ncome Med A (two), Vryheid CC (eight), Ladysmith CC (three). The persons are awaiting bed-space in psychiatric hospitals. There was no movement during the lockdown. The number increased from 22 to 23. The region resuscitated regular meetings with the Department of Health which has proven fruitful.
Total	54	1	112	1	

Table 19: State patients incarcerated from 1 April – 30 June 2020

2.5. JICS attendance at JCPS

Narrative report: Case Flow Management Forum, PEEC and DPP

KZNMR	Date of Meeting 8 June 2020: African Policing Civilian Oversight Forum (APCOF).
	Matters discussed The meeting was regarding the 'New Use of Force Law' for South Africa. The session posed the question: Whether the conduct of law enforcement officials constitutes an arbitrary (and thus unlawful) deprivation of life or ill-treatment? This is dependent on compliance with five fundamental principles concerning any use of force. The fundamental principles must be adhered to by the officials in the use of force and include legality; necessity; proportionality; precautionary measures, and accountability for potentially unlawful use of force.
	There were also in-depth discussions on applicable rules that regulate any use of firearms in law enforcement. When a law enforcement official may discharge a firearm? And, what are the circumstances that will warrant intentional lethal use of a firearm in a situation by a law enforcement official? Resolutions A new law on the Use of Force to be developed and to follow international human rights guidelines.
CMR	Date of Meeting None
	Matters discussed None
	Resolutions None
ECMR	Date of Meeting None
	Matters discussed None
	Resolutions None
NMR	Date of Meeting None
	Matters discussed None
	Resolutions None

WCMR	<p>Date of Meeting 18 June 2020: Voorberg VC conducted at Malmesbury.</p> <p>Matters discussed The resumption of duties of ICCVs and complaints regarding the conditions of incarceration at Malmesbury. The CMC chairperson submitted rehabilitation programmes, e.g. identification of risk assessment, VOD programmes and restorative justice programmes for inmates with violent/sexual crimes.</p> <p>Resolutions The Parole Board chairperson to be invited to submit to the VC and the ICCV must conduct a full site visit to interview inmates to identify specific complaints relating to parole matters.</p>
	<p>Date of Meeting 29 June 2020: Allendale VC conducted at Drakenstein.</p> <p>Matters discussed The resumption of duties of ICCVs. A community-based organisation that operates in the Winelands area was invited to the VC and made a presentation on their Vision and Mission statements. The NPO focussed on the upliftment of unemployed individuals in the community; it provides life skills, self-realisation and upliftment programmes and targets ex-offenders. JICS fulfils its mandate by ensuring community involvement in correctional matters.</p>
WCMR	<p>Resolutions JICS to invite DCS (development and care) to present to a panel within JICS to submit a recommendation to DCS.</p> <p>Date of Meeting 30 June 2020: George VC conducted in Oudtshoorn.</p> <p>Matters discussed The return of ICCVs to the centres in a phased-in approach, the filling of the vacancies, COVID-19 and the full-scale sanitisation of correctional facilities. Task teams were established to report for duty earlier to ensure that all areas within the centre are sanitised. Inmates have been trained and assist with sanitisation of passages and workplaces. Identification and preparation of isolation centres in Mosselbay and Oudtshoorn Centres. Dealing with complaints and the importance of JICS in providing timeous feedback on matters referred to the DLS.</p> <p>Resolutions VC minutes to be available to all stakeholders timeously.</p>

Table 20: Case Flow Management Forum, PEEC and DPP attended by JICS from 1 April – 30 June 2020

2.6. Foreigners incarcerated

The number of foreign nationals in our correctional centres has increased over the past few years, which impelled JICS to include this particular category of inmates as part of our oversight role. During the last quarter of the previous financial cycle, a total of 16139 foreign nationals were incarcerated in South African correctional facilities. At the end of this quarter, the following foreign nationals in detention were reported:

REGIONS	NUMBER OF FOREIGN NATIONALS INCARCERATED				Grand Total
	Sentenced		Remand detainees		
	Male	Female	Male	Female	
CMR	853	0	457	0	1310
ECMR	124	2	0	0	126
KZNMR	350	5	502	2	859
NMR	5384	58	5494	47	10983
WCMR	133	213	3	4	353
TOTAL	6844	278	6456	53	13631

Table 21: Foreign nationals incarcerated from 1 April – 30 June 2020

2.7. COVID-19 report

On 15 March 2020, the President announced a State of Disaster due to the COVID-19 pandemic. A national lockdown took effect from 26 March 2020 and was extended until the end of May 2020, with various levels of lockdown coming into effect. JICS was directly affected in terms of its operations and on 3 May 2020 issued Guidelines and Directives on an incremental phased-in approach to returning to work after the easing of the lockdown in terms of the Disaster Management Act 57 of 2002. Increasing numbers of inmates and officials being infected and affected were being recorded, which can be indicated for the quarter as below.

The following statistics for infections and deaths of officials and inmates were reported to JICS as at 30 June 2020.

Regions	JICS officials	DCS officials	Inmates	Deaths: DCS officials	Deaths: inmates	Total
Eastern Cape	1	398	744	7	Could not be allocated as statistics were combined.	1150
Western Cape	1	499	454	11		965
Gauteng	0	252	41	8		301
Kwazulu-Natal	0	38	6	0		44
Limpopo, Mpumalanga and North West	0	36	1	0		37
Free State and Northern Cape	0	46	1	1		48
DCS Head Office	0	6	0	0		6
TOTAL	2	1275	1247	12	15	2551

Table 22: Report on Covid-19 cases at JICS and DCS from 1 April – 30 June 2020

NB: In some regions, inmate and official deaths were reported as a combined figure and can therefore not be correctly allocated.

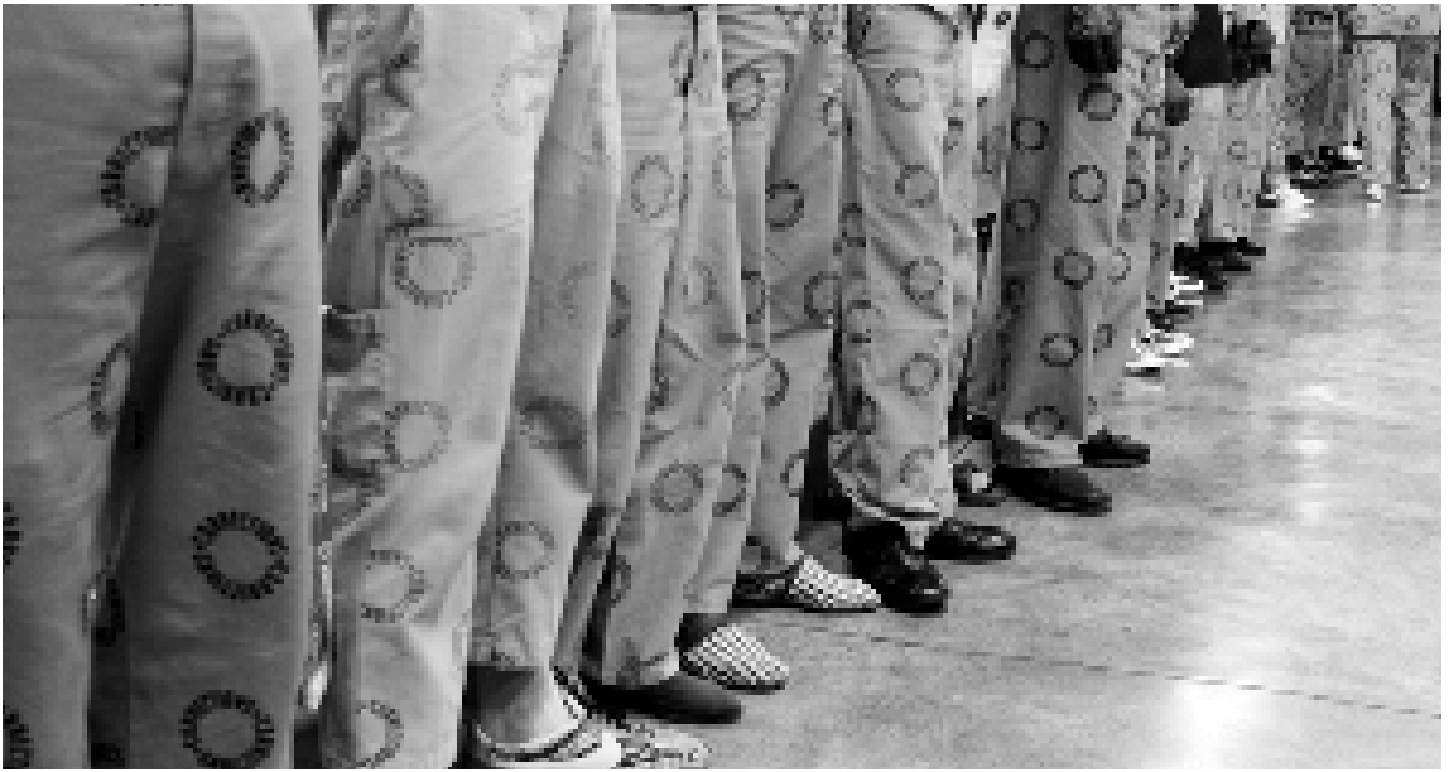
Attempts to obtain the correct regional statistics from DCS officials were unsuccessful.

2.8. Special COVID-19 parole dispensation

As promulgated in May 2020, the President of South Africa authorised the advancement of the parole dates of 19 000 low-risk inmates to ease overcrowding and curb the spread of COVID-19 infections in correctional centres. As part of our oversight and monitoring function, we implemented weekly monitoring of the releases per region. The following totals were obtained from the various DCS regional offices.

COVID-19 Special Parole Dispensation				
Region	Identified inmates to benefit from early release	Inmates released as at 30 June 2020.	Still to be released	Scheduled dates
CMR	1262	651	611	17/07/2020
ECMR	1709	439	1270	17/07/2020
KZNMNR	2427	1004	1423	17/07/2020
NMR	2181	292	1889	17/07/2020
WCMR	3689	345	3344	17/07/2020
TOTAL	11268	2731	8537	

Table 23: Covid-19 special parole dispensation



PART C: HUMAN RESOURCES

3. Organisational Establishment Structure

3.1. Independent Correctional Centre Visitors (ICCVs) establishment

Filled posts	210/90%
Vacant posts	22/9%
Correctional Centres under construction	2/1%
Total number of ICCV posts	234

Table 24: ICCV filled and vacant post percentage as at 30 June 2020

3.2. Approved establishment structure as at 30 June 2020

There were 86 approved and funded positions on the fixed establishment as at 30 June 2020. Eighty-two posts were filled with four (4.65%) vacant posts.

1	Level 7	VCCO - CMR	To be re-advertised.
2	Level 8	Case Officer Complaints	To be re-advertised.
3	Level 09	ASD: HRM & Dev.	To be advertised.
4	Level 13	Director: Management Regions	To be advertised.

Table 25: Posts to be filled

3.3. Employment equity

Level	Males				Females				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Senior Management (Level 13 – 14)			1	1	1				3
Professionally qualified and experienced specialists and mid-management (Level 11-12)	3	1	1	1	1	1			8

Level	Males				Females				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Skilled technical and academically qualified workers, junior management supervisors, foreman and superintendents (Level 7-10)	13	8			19	3	1		44
Semi-skilled and discretionary decision making (Level 3-6)	6	1			13	6			26
Unskilled and defined decision making (Level 1-2)	1								1
Total	23	10	2	2	34	10	1		82
Non-permanent	3	1	-	1	2	3		1	11
ICCVs	84	6	1	-	104	14	1	-	210
Total	110	17	3	3	140	27	2	1	303

Table 26: Employment equity as at 30 June 2020

African		Coloured		Indian		White		People with disabilities	
Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
36 %	46,2%	5.6%	8.9%	1%	0.7%	1%	0.33%	0.33%	-

Table 27: Employment equity percentages as at 30 June 2020

3.4. Performance Agreements

The year under review 2018-2019

Pay progression for Level 11-12. The pay progression of two employees will be processed.

The year under review 2019-2020

Several final assessments are outstanding, because of the nationwide COVID-19 lockdown. The panels tasked with conducting moderations have not been constituted, the matter is receiving attention.

3.5. Labour Relations

Misconduct cases report:

None

Outstanding misconduct cases:

- Disciplinary proceedings (misconduct) were initiated against two officials in 2019.
- One disciplinary hearing was concluded, the recommended sanction by the chairperson was confirmed by the delegating authority. A confirmation of sanction has not been served on the official because of the nationwide COVID-19 lockdown.
- One case had to be postponed temporarily because of the nationwide COVID-19 lockdown.

Unresolved grievance.

Grievance logged on 2019/02/28: the matter was referred to PSCBC for conciliation. On 2019/11/20 the official requested arbitration in terms of the LRA 7.13 in the same matter. The matter was set down for arbitration on 20 March 2020 but postponed until further notice because of the nationwide COVID-19 lockdown.

Staff petition 2019 Resolution.

- An agreement was reached with the majority of the staff in the Cape Town and East London office respectively with the assistance of the Public Service Association (PSA).
- Discussions between the Durban office, PSA and JICS management is still ongoing and awaiting feedback from the PSA.

3.6. Nationwide Lockdown and COVID -19 pandemic

The following interventions were actioned by JICS during the nationwide lockdown as a result of the COVID-19 pandemic:

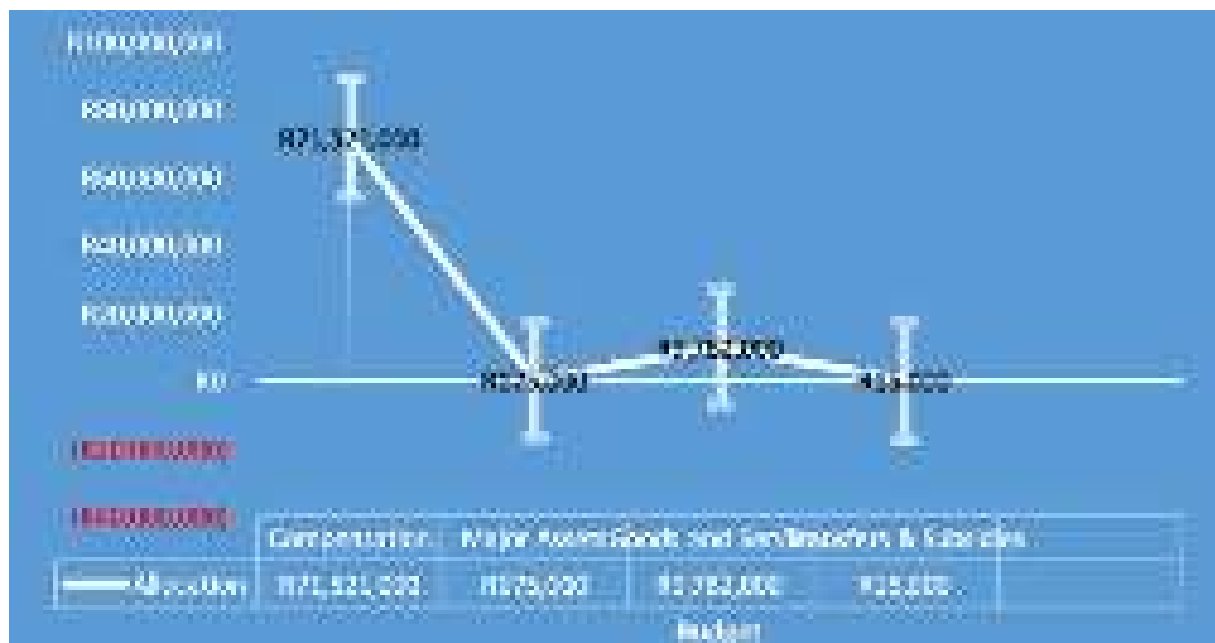
- **Circular 5 of 2020** - JICS: Directive on Nationwide Lockdown 26 March.
- **Circular 6 of 2020** - Amendment to JICS Circular 5 of 2020: Directive on Nationwide Lockdown 26 March -30 April 2020.
- **Circular 7 of 2020** - National call to all Public Servants to contribute to the solidarity fund to fight COVID-19.
- **Circular 8 of 2020** - STATE OF DISASTER COVID-19: Phase-in approach to returning to work after the easing of the nationwide lockdown.
- **Circular 9 of 2020** - Compulsory use of screening checklist Annexure d (1) and d (2) for COVID -19 for officials and visitors.
- **Circular 10 of 2020** - Unused 2019 annual leave.
- **Circular 11 of 2020** - National State of Disaster: COVID-19: Workplace plans and safety measures.
- **Circular 12 of 2020** - Extension for the signing and submission of performance agreements for 2020/2021 performance cycle.
- **Circular 13 of 2020** - Amendment of the JICS Mobile Data Communication Policy.
- **Circular 14 of 2020** - Judicial Inspectorate for Correctional Services: Workplace plans and safety measures – COVID-19.
- **Circular 15 of 2020** - JICS: Advertising of vacancies and managing selection and recruitment strategies to support operations and responsiveness during the COVID-19 alert level 3.



PART D: FINANCE AND SCM

4. Budget

Budget for 2020/2021 Financial Year as at 30 June 2020.



Graph 1: Budget for 2020/2021 Financial Year

5. Expenditure

Overall expenditure for 1 April 2020 to 30 June 2020 as indicated below:

Expenditure excluding commitments

R 16 189 057.12

Expenditure including commitments

R 16 979 370.23

Commitments

R 790 313.11

Reasons for under-spending by 4.15% on SCOA items:

Compensation of employees: 21.07% **Ideal: 24.99%** **Deviation: 3.92%**

Underspensing is due to vacant positions within the organisation, the following funded permanent posts are in the process of being filled:

- Director: Management Regions
- Assistant Director: Human Resource
- Visitor Committee Coordinator
- Senior Case Officer
- Independent Correctional Centre Visitors, and
- Other contract admin positions.

Goods and Services: 15.75% **Ideal: 24.99%** **Deviation: 9.24%**

Underspensing is due to the nationwide lockdown in terms of the Disaster Management Act which resulted in several activities being suspended, which, in turn, influenced organisational spending. The easing of restrictions to level three impacts positively as suppliers are starting to submit their invoices for payment.

Transfers & Subsidies: 12.16% **Ideal: 24.99%** **Deviation: 12.83%**

Underspensing is due to state vehicles due for license renewals before the beginning and end of the financial year.

Capital Assets: 211.60% **Ideal: 24.99%** **Deviation:-186.61%**

The overspending is due to capital expenditure commitments generated for the entire financial year. These are contract obligations, and funding has subsequently been set aside.

Procurement of PPE equipment for the COVID-19 epidemic.

- 1000 x cloth face masks (Washable 90% of all particles over 0.2 microns: N95 mask).
- 30 x 5lt hand sanitizers.
- 250 x 200ml plastic spray bottles (re-useable environmental friendly).
- 250 x plastic face covers (with an adjustable headband).
- 1500 x surgical gloves.

6. Fleet/Transport Management

JICS vehicles as at 30 June 2020

Vehicle summary: 27 Vehicles

Fleet operating costs for the period under review:

April 2020: R 21 496.21

May 2020: R 3 940.42

June 2020: R 13 877.49

The total fleet operating cost for the first quarter is R 39 877.49

7. Property and Facilities Management

Current leases on property:

Physical address	Type of agreement	Status as at 30 June 2020	Monthly rental
Western Cape Management Region: 9 th Floor, Standard Bank Building, 1 Thibault Square, Cnr Long & Hans Strijdom Avenue, Cape Town	Lease	Lease agreement approved for three years.	R149 632.29
Central Management Region: 3rd floor, 62 Andrew Street, Bloemfontein	Lease	Lease agreement approved for three years.	R37 510.00
Northern Management Area: 265 West Ave, Tuinhof, Karee (West Block) Centurion	Month to month	A tender process is being facilitated by DPW.	R 29 536.80
KZN Management Region: 8th floor, 275 Anton Lembede Street, Durban	Lease	Lease agreement approved for three years.	R59 665.32

Table 28: JICS Property lease as at 30 June 2020

- Pretoria Head Office accommodated at SALU Building Pretoria.
- Eastern Cape Management Region is temporarily accommodated at East London Magistrate court at no cost to JICS.
- The tender for the procurement of the Northern Management Region and Pretoria Head Office, alternative accommodation (lease) was advertised during November 2019. Following the viewing of five prospective buildings: Steyns Towers, 271 Pretorius Street, 1004 Teak Close, Witch Hazel Avenue, and Eco Fusion 5 Block F in Centurion was recommended to DPW for consideration.



PART E: INFORMATION TECHNOLOGY

PROJECTS

Distribution of computers for ICCVs in the correctional centres.

The distribution of computers for ICCVs was temporarily stopped because of the nationwide COVID-19.

Development and integration of JICS MIS into DCS E-Corrections.

The enhancement and development of the JICS MIS system into the E-Corrections has been finalised following the JICS specifications and requirements. The conversion of the JICS MIS system into the DCS E-Corrections is currently being tested in a live environment and will be rolled out shortly.

Development of JICS new website

Additional funding has been requested from DCS for information technology services, which include funding for the JICS website, domain registration, hosting, E-mail setup, and an electronic reporting system inclusive of a reporting system for the Independent Correctional Centre Visitors (ICCVs), and video conferencing equipment for five offices.

Challenges

- JICS current website poses many challenges as it is often offline. If there is content uploaded, the website crashes and displays an error message indicating it has exceeded allocated memory.
- JICS Management Information System (MIS) for complaints and mandatory reporting is currently not functioning. The system crashed in 2016.

Solutions

- External service providers were invited to provide quotations for the development and hosting of a new JICS website. The process is on-going and not yet finalised. Progress will be reported in the next quarter.
- The JICS MIS for complaints and mandatory reporting is being integrated into the DCS E-Corrections. This will eliminate report duplication and provide live online information on all mandatory reporting issues. A set date for the deployment of the system has not been confirmed. There are constant engagements between DCS and JICS which includes the testing of and modification of the system.



PART F: MEDIA AND COMMUNICATIONS

Media

JICS engaged in several media activities namely: media releases, requests and responses in the first quarter of the new financial year (April – June 2020).

It must be noted that emphasis on impactful themes have shifted the JICS media focus rather than creating voluminous interaction. This will have an impact on the statistics generically, however, focus driven media will holistically provide better results.

JICS undertook to make South Africans aware of what the implications of the pandemic within correctional centres may hold if a release of certain categories of inmates were not considered to alleviate overcrowding in the centres.

The Inspecting Judge visited one of the biggest correctional facilities in the country to inspect whether DCS is complying with COVID regulations concerning the rights of inmates.

A concerted effort was made, including the writing of a legal opinion to bring to the attention of the Minister and the National Commissioner that ICCVs need to return to correctional centres for JICS to fulfil its mandate.

There has been an influx of enquiries about the parole of 19 000 inmates and a draft template letter was created to assist with responses to enquiries on the parole process.

The media had enquiries on several matters that predominantly placed COVID-19 on the forefront, and concentrated on the following:

For this quarter the media concentrated on:

- Covid-19 related news in correctional centres
- 19 000 Parolees
- Goedemoed Correctional Centre follow up.
- Wardens assault

Internal Communication

JICS sent out an unprecedented amount of internal communication this quarter to ensure that all our staff were kept up to date with the latest information on the pandemic in South Africa, what is happening in JICS and to keep staff motivated during this difficult time.

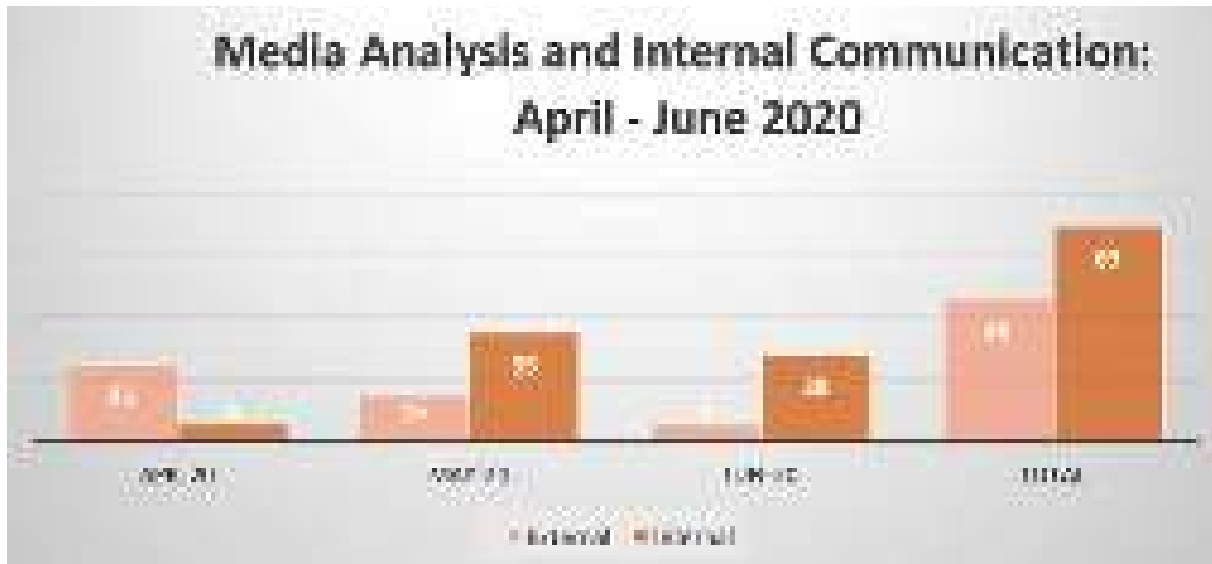
The JICS internal Whatsapp group system was created to allow all staff access to information through a network of managers and staff groups. This has been very effective in ensuring that all staff are continuously and timeously updated whether they have access to their emails or not.

Positive feedback has been received from staff with the introduction of various types of communication, which included desk-drops, social media videos and gifs. A variety of tools will continue to keep the target audience engaged and make communication more effective. This pandemic has shown just how crucial a Communications Unit is within an organisation.

The following internal communications were sent out this quarter:

- Availability of the e-Disclosure system on the internet
- Freedom month
- Amended JICS directives in response to the lockdown
- A national call to action
- National School of Governance
- From the desk of the CEO (JICS Update)
- Circular 8 - 2020 COVID-19, level 4 phase-in approach to returning to the workplace
- No communicable diseases
- Phase-in approach
- IJ visit to JHB CC
- Social distancing | quarantine | self-isolation
- Summary of alert levels
- Circular 9 - Screening checklist for JICS offices
- COVID-19 statistics (This is updated and sent out continuously)
- Restrictions
- We are all in this together
- From the desk of the President
- We need all hands on deck
- We are gradually easing restrictions
- President's address announcement
- President's speech
- News24 | Op-Ed | A visit to 'Sun City' prison: Nightmare to manage the virus in confined spaces
- We cannot let up now
- Video: Step by step guide to using your mask
- Visual tutorial: stigma and privacy
- COVID-19 call centre contact details
- Circular 10: Unused leave credits 2019 cycle
- Do I need to get tested?
- State of the nation
- Alert levels
- Eid Mubarak message to staff
- JICS e-newsletter: What to do if you experience COVID 19 symptoms
- COVID-19 Level 3
- Video: Message of encouragement from IJ
- Circular 14 of 2020 - JICS workplace plans and safety measures
- Managing COVID stress (Video)
- Circular 15 of 2020 - Advertising of vacancies and managing selection and recruitment strategies to support operations and responsiveness during the Covid-19 Alert Level 3
- Circular 16 of 2020 - E-Disclosure for middle management services and ethics officers (Staff dealing with finance & SCM issues)
- JICS quarterly report
- How to prevent COVID in the office (Video)
- Circular 17: Guide on conducting inspections during COVID-19
- COVID oversight visits
- SOP COVID inspections
- Director: Legal Services introduction
- From the office of the CEO: Update
- JICS handwashing poster
- Can adolescents spread COVID
- Level 3 advanced pictorial
- Not another life must be lost
- Transfer and acting responsibilities

- Africa Public Service Day
- Correctional Services New Regulations dated 18 June 2020
- Supplementary budget speech
- KZN regional office | Cell number change
- Inaugural discussion webinar
- Procedures for self-quarantine under COVID-19



Graph 2: JICS Media Analysis and Internal Communications (April – June 2020)

The figure above shows the media engagement and internal communication during this quarter. It clearly shows a change in focus externally and internally to create a more impactful strategy based on well thought out internal and external interaction, using various innovative platforms and means of articulation.

Other Matters Reported

COVID-19

The initial countrywide lockdown came into full effect on midnight 26 March 2020 till midnight 30 April. Thereafter the lockdown was extended and various levels of lockdown were implemented with differing regulations for each stage taking effect.

JICS is following those guidelines and communication is key in keeping our staff informed. Communication via email, Microsoft Teams, telephone and WhatsApp. WhatsApp messaging has been effective to communicate with JICS staff who do not have access to their emails.

Website

The website continues to be a challenge as we have not been able to add the prescribed COVID-19 link to our pages or update any new information required to inform the public about the JICS mandate.

Events and Branding

All scheduled events and branding including the newsletter and the ICCV conference was placed on hold until restriction of movement is lifted.

No branded procurement requests for the year were provided. Requests as per financial instructions may then be denied if they were not placed on the amended procurement plan. Managers are reminded to provide their branded procurement items as per the excel finance spreadsheet. Once we are fully operational again, we will be able to procure these planned items.

Communication Plans

The session for the Comms Strategic plan was postponed until further notice. This includes working on a Corporate Identity manual with GCIS. An action plan was created to provide social media content for internal communication purposes.

JICS Annual Report 2019/2020

GCIS is assisting with the procurement of services for the editing and printing of the 2019/2020 annual report. The memo was completed and signed off. GCIS is in the process of procuring services.

The annual report is being finalised, but it had to be put on hold as we are awaiting final statistics from DCS, who had informed JICS that the statistics they provided would change. As of 30 June 2020, the new statistics had not been made available yet.

The infographic for the annual report was finalised, however, it will be updated if any changes to the DCS statistics affect it.

Internal Communication

- An e-newsletter was distributed to staff which kicked off the analytics to track internal communication. Results will be seen after the first quarter.
- Social media videos were created: COVID-related messaging to engage JICS staff.
- Communications has received positive responses from staff concerning WhatsApp communication.
- Video conferencing has been an effective tool for ExCo and ManCo meetings.

Challenges

The JICS website continues to be a challenge, as alternatives are sought for a new website. A letter was drafted and sent to the National Commissioner DCS to request for funding for the website amongst other IT related matters.

Due to budget constraints Communications, staffing shortages and other equipment remain a challenge to create a fully functional Communications Unit. Additional staff for the Communications Unit has been proposed in the Business Case which is currently being assessed.

